

KIRKTON WOODLAND AND HERITAGE GROUP  
**COMMUNITY FORESTER - LOHCARRON**

**Closing date for Applications has been extended to; Friday October 10<sup>th</sup> 2014**

Kirkton Woodland and Heritage Group, Lochcarron is looking for a full time Community Forester, committed to sustainable development at a local level, with management experience across a wide range of skills. The successful applicant will lead the development of our 93ha forest operations including harvesting and replanting

A background in forest, agricultural or recreational management is essential. The individual should be comfortable with community engagement and spending time outdoors as some of the duties will require development, guidance and liaison on the ground

Whilst the position is funded initially for 18 months, until April 2016, we envisage that income generation from the sale of timber will be available to support the post beyond the initial period. Based on experience, a salary of up to £26k plus £2k to cover expenses incurred in the course of duties is available for the right person. Applications on a job share basis will also be welcomed

Further information available from;  
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## **JOB DESCRIPTION;**

### **Community Forester (full time)**

He/she will be motivated, organised, flexible, people orientated, excellent listener and communicator, have experience in community consultation working and be committed to sustainable development at a local level

### **Purpose of Post;**

- To manage the woodland for profitable timber production, conservation and recreation
- To plan, co-ordinate the woodland management and infrastructure development
- To help identify funders for identified development options

### **Accountability;**

The post holder will be accountable to the KWHG Board of Directors. Accountability to specific tasks may be delegated to a nominated Director or KWHG Development Officer. You will be required to attend KWHG Board meetings on a regular basis

### **Organisational Tasks;**

- Liaise with KWHG and trading subsidiary boards to reach agreement on the priorities, and to project plan resulting activities
- Liaise with project partners and keep stakeholders informed of progress
- Draw up a woodland management plan for Kirkton
- Procure contractor services, as appropriate in consultation with the Board
- Arrange and oversee procurement services, as appropriate in consultation with the Board
- Undertake any other tasks required by the Board from time to time

### **Forest Management Tasks;**

- Prepare and seek approval of new Forest Plan including a 5 year delivery schedule of the project's social, environmental and economic outputs
- Supervise construction of new access routes
- Oversee infrastructure works
- Develop a Forest Recreation Plan/Strategy and implement plans for the forest entrance
- Arrange and overs procurement, processing and sale of timber for firewood including drying/storage

### **Other Tasks;**

- Work with residents/voluntary action groups to scope and deliver conservation, heritage, education, lifelong learning and access projects within the woodland
- Plan and oversee other on-site contracts (new forest management roading, cultural heritage maintenance, footpaths etc guided by community ideas/aspirations and sustainable management principles

### **Essential Experience, Skills and Attributes;**

- At least 3 years experience of community projects
- At least 2 years of management experience
- Able to work with minimum supervision
- Able to work effectively as a team member
- Able to prioritise tasks and balance activities
- Able to communicate appropriately and effectively
- Demonstrable commitment to the ideas of grassroots sustainable development

**Desirable Attributes;**

- Familiar with the key players in the Scottish environmental and community land sector, and their respective roles
- Knowledge of funding sources
- Proficient PC user
- Ready access to a car and a valid licence

**Terms and Conditions;**

- The post will be on a fixed term basis until April 2016 (18 months), however, supported by the sale of timber, we envisage the post continuing beyond this time. Normal working hours will be 9am-5pm however due to the nature of the work, we recognise the need for flexible working practices
- Depending on experience, the salary will be to a maximum of £26k per annum, with a further allowance up to £2k to cover expenses incurred in the course of duties. Paid entitlement leave is 25 working days per calendar year, plus 8 public holidays per annum
- It is expected that the successful candidate will work from an office location close to Kirkton Woodland. Office space is available at the KWHG owned Smithy Hub
- KWHG has an equal opportunities policy to ensure all members of staff employed by it and all applicants for employment will be given equal opportunity irrespective of sex, marital status, race, colour, nationality or ethnic origin in aspects of recruitment, employment, promotion and training
- KWHG is committed to giving full and fair consideration to people with disabilities applying for this post that possess the relevant skills and experience